

## How to Adjust Locking Pin on the Convertible Elite Door Panel

Following assembly of the Convertible Elite Pet Gate, if the Gate Door fails to lock properly, the Locking Pin may need to be adjusted. Please follow the steps below to adjust the Screw located underneath the Locking Pin as shown in Figure 2.

"Locking Pin/Screw"



**Figure 1.**  
Locking Pin shown above does not lock properly.



**Figure 2.**  
The adjusting Screw is located underneath the Locking Pin as shown above.



**Figure 3.**  
Using a phillips screwdriver, loosen the Screw as shown in Figure 4. but do not remove it completely.



**Figure 4.**  
Screw loosened correctly.



**Figure 5.**  
Determine which direction the Screw needs to be adjusted by sliding it using a phillips screwdriver. This will cause the Locking Pin to adjust itself to locking properly when the Gate Door is closed.



**Figure 6.**  
Tighten the Screw securely in place. The Gate Door should now lock properly.